

## **Children & Family Ministries' Director**

Asbury Memorial United Methodist Church – Savannah, GA  
\$25,000 a year – Part-time (20 hours/week average)

Asbury Memorial is an urban church in Savannah, Georgia, with a vibrant, diverse, and progressive congregation. We are an open and reconciling congregation of the UMC that averages 200 – 300 in weekly worship attendance. We are in search of a Children and Family Ministries' Director who can grow and develop our children's ministry. This new role provides an exciting opportunity for a motivated, responsible, and creative individual to have a huge impact on the lives of children and families.

### **PURPOSE OF POSITION**

To develop and nurture children in the Christian faith and to build a strong sense of community among families, increasing our outreach, hospitality, and faith formation with families and children. This role will focus not only on implementing programs, but on empowering individuals to use and grow their gifts by volunteering time and resources to support children's ministry.

### **KEY RESPONSIBILITIES**

The Children and Family Ministries' Director should:

- cultivate a highly motivated, passionate, well-trained volunteer staff for Children's Ministries
- supervise and coordinate paid childcare for Sunday mornings, Wednesday evenings, and other church events.
- create and build engaging programming that helps children and their families deepen and explore their spiritual lives
- coordinate Asbury's weekly Sunday morning programs for children (nursery through 6<sup>th</sup> grade)
- coordinate programs for children on Wednesday evenings when Asbury has its regular Wednesday church programs.
- coordinate Vacation Bible School and others special events for children and families throughout the year.
- ensure compliance of all child care staff, teachers, and volunteers with the United Methodist Church's Safe Sanctuaries Policy through screening, training, and scheduling of all volunteers.
- maintain database of children and families at Asbury.
- manage the budget for Children and Family Ministries.
- participate in staff meetings and committee meetings, as necessary
- help create and implement ideas, visions, and goals for Children's Ministry
- build relationships with parents and their children
- foster growth of membership and participation of children and families
- coordinate with our other ministries of the church to advance Asbury Memorial's mission

### **THE RIGHT “FIT”**

- Passionate for ministry to children and families
- Innovative self-starter who is team oriented
- Possesses a mature Christian faith and a sense of vocational call to the ministry of children and families. A United Methodist background is preferred but not required.
- Understands the emotional, intellectual, and spiritual needs of children
- Strong interpersonal skills - able to maintain healthy, motivating relationships with supervisors, coworkers, volunteers, families, and children
- Willing to receive training in listening skills, conflict resolution skills, and other interpersonal skills
- Willing to attend workshops and other educational events about Children’s Ministry
- Experience with “Godly Play” approach for religious education is preferred, but not required
- Good with collaborating and networking
- Supportive of traditional and nontraditional families
- Demonstrates appropriate judgment, discretion, sensitivity, and confidentiality
- Embraces innovation and creativity

### **COMPENSATION**

- \$25,000 a year
- Sick time and vacation time offered according to Asbury Memorial’s Personnel Policies.
- Reimbursable Expenses: Books, Supplies, Resources, Continuing Education

### **TO APPLY:**

Interested candidates may submit their resume to:

[racanady@asburymemorial.org](mailto:racanady@asburymemorial.org)

Please include a cover letter and three letters of recommendation including at least one personal and one professional.

As a policy of our Safe Sanctuary guidelines, candidates are subject to a criminal background check before hiring and regularly scheduled checks will be made over the course of employment.